



We strive to contribute positively to our communities and help many organizations, particularly those with an emphasis on **Arts, Education, Environmental Issues and Community Health**. To help us process donations in a timely manner please complete this form and fax it to 734-429-7254. We review donation requests on the second Tuesday of each month and will respond to you after the next meeting.

Organization Name:		
Contact Name:		
Contact Phone Numbers:	Work:	Cell:
Email :		
501c3 Number:		
Mission of Organization:		
Event Name:		
Event Purpose:		
Event Date:		
Event Time:		
Event Location:		

**Tell us what you are requesting:** The Picture Frame Co. offers several donation options. Please check the box of the donation option that best fits the needs of your event.

<input type="checkbox"/> Framing	<input type="checkbox"/> Merchandise/Materials
<input type="checkbox"/> Gift Certificate	<input type="checkbox"/> Cash Contribution

**The Picture Frame Co. Recognition:**

How will our donation be recognized?

We can provide a counter card, logo or brief copy-points for a newsletter or brochure. Our web address is [www.salinepictureframe.com](http://www.salinepictureframe.com)

**Submission Guidelines:** Please submit this form via fax to 734-429-7254 along with 501c3 documentation. We review donation requests on the second Tuesday of each month and will respond to you after the next meeting. Please send your request in as early as possible.

Date rec'd	Approved? Yes _____ No _____
Comments:	

For Office Use